Ministry of Education and Science of Ukraine

V. N. Karazin Kharkiv National University

Department of International Economic Relations and Logistics

"APPROVED"
Director of the Education and Research Institute "Karazin Institute of International Relations and Travel Business"
Mykola PYSAREVSKYI

"28" August 2026

WORK PROGRAM

OF DOCTORAL (TEACHING) PRACTICE

level of higher education third (educational and research)
field of study 29 International Relations
specialty 292 International Economic Relations
educational program International Economic Relations
Education and Research Institute "Karazin Institute of International Relations and Travel Business"

2026/2027 academic year

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The program was recommended for approval by the Academic Council of the Education and Research Institute "Karazin Institute of International Relations and Travel Business"
27 August 2026, Protocol No. 1

PROGRAM DEVELOPER: PhD in Economics, Docent, Associate Professor at the Department of International Economic Relations and Logistics, Deputy Director of the Education and Research Institute "Karazin Institute of International Relations and Travel Business" Larysa Grygorova-Berenda

The program was approved at the meeting of the Department of International Economic Relations and Logistics
Protocol No. 1 dated 26 August 2026

Head of the Department

_____ Anna ZAITSEVA

The program was agreed with the guarantor of the educational and research program "International Economic Relations" for the third (educational and research) level of higher education

Guarantor of the educational and research program "International Economic Relations" for the third (educational and research) level of higher education

_____ Olena DOVGAL

The program was agreed by the Scientific and Methodological Commission of the Education and Research Institute "Karazin Institute of International Relations and Travel Business"
Protocol No. 1 dated 27 August 2026

Head of the Scientific and Methodological Commission

_____ Hanna PANASENKO

INTRODUCTION

The DOCTORAL (TEACHING) PRACTICE program has been developed in accordance with the educational and research program for the training of

Doctor of Philosophy

(name of the higher education level)

in specialty 292 International Economic Relations;

educational program International Economic Relations

Doctoral practice is a compulsory component of the educational and research program for the training of Doctors of Philosophy in International Economic Relations. The practice is to be conducted continuously and sequentially to ensure the acquisition of the required scope of practical knowledge and skills in accordance with educational standards.

1. Description of Doctoral Practice

1.1. **Purpose** of the doctoral (teaching) practice – to consolidate doctoral students' practical knowledge of the organization and forms of the educational process under contemporary conditions, including its scientific, educational-methodological and regulatory support; to develop skills in working with academic and information sources when preparing classes; to apply active teaching methods in professionally oriented disciplines within the relevant field; and to develop the ability to participate in organizing the work of the department, the Institute and the University.

1.2. **The main objectives** of the doctoral (teaching) practice are:

- development of the following competencies:

Integral Competence

IC. The ability to solve complex problems of professional and/or research and innovation activities in the field of international economic relations, to apply the methodology of scientific and pedagogical activities, as well as to conduct one's own scientific research, the results of which have scientific novelty and theoretical and practical significance.

General Competencies

GC03. Ability to work in an international context.

GC04. Ability to solve complex problems based on a systematic scientific worldview, professional ethics and a broad general cultural outlook.

Professional (Specialty-Specific) Competencies

SC06. Ability to carry out research and teaching activities in the field of international economic relations.

SC07. Ability to apply modern digital technologies, databases and other electronic resources, as well as specialized software, in research and educational activities in the field of international economic relations

– deepen knowledge of higher education pedagogy;

1.3. Characteristics of Doctoral (Teaching) Practice:

Number of credits: 5 Total number of hours: 150

Compulsory component. Semester: 6 Form of assessment: credit test

1.4. Intended Practice Learning Outcomes

In accordance with the requirements of the educational and research program, doctoral students are expected to achieve the following learning outcomes:

LO02. Think critically, summarize and analyze phenomena and problems under study, and make effective decisions based on modern decision-making methods, logical arguments and verified facts under conditions of limited time and resources.

LO04. Analyze and apply conceptual models, the scientific achievements of Ukrainian and foreign scholars, fundamental postulates and theories, paradigms of global economic development, and the latest approaches to the functioning and development of the world economy and international economic relations.
LO12. Organize and carry out the educational process in the field of international economic relations, including its scientific, educational-methodological and regulatory support, and develop and teach specialized academic disciplines at higher education institutions.

Accordingly, doctoral practice is intended to develop:
- the ability to participate in organizing the research and teaching work of the relevant department, and to know and understand the principles governing the organization of the department's work (distribution of functional responsibilities, allocation of teaching workload, and the department's place in the research system of the Institute and the University);

- practical ability to develop one's own research and teaching materials in the department's field (course work program, lecture notes, teaching and learning package, sections of teaching and methodological manuals, study guides, textbooks, practical manuals; ability to conduct practical and seminar classes and consultations, supervise students' independent work, etc.);

- the ability to plan and use time efficiently in research and teaching activities.

2. Content and Organization of Doctoral (Teaching) Practice

At the beginning of the practice, doctoral students must undergo the required briefings on life safety and occupational health and safety in the relevant field, familiarize themselves with the enterprise's internal work regulations, and with the procedures for obtaining documentation and materials, etc.

Doctoral students are required to: - before the practice begins, undergo briefings on occupational health and safety, life safety and fire safety; - before the practice begins, obtain from the departmental practice supervisor a referral, methodological materials (guidelines, program, practice diary, individual assignment) and consultations on preparing all required documents; - arrive at the practice placement in due time; - fully complete all tasks stipulated by the practice work program and the instructions of the supervisors; - study and strictly comply with occupational health and safety rules, safety regulations, industrial sanitation requirements and internal regulations; - assume responsibility for the work performed; - complete the practice program on time, submit the full report to the departmental practice supervisor and defend it before the commission.

The practice is conducted within the academic disciplines used to train specialists and delivered by the relevant department at the Education and Research Institute "Karazin Institute of International Relations and Travel Business" and at other faculties/Education and Research Institutes of the University. The disciplines in which the teaching-assistant practice will be undertaken are selected in advance according to the teaching workload of the department staff and, as a rule, in coordination with the disciplines taught by the academic supervisor or within the subject area of the doctoral student's dissertation research.

Doctoral (teaching) practice involves the doctoral student performing the following types of work:

– familiarization with the methodological support of the department's educational process;

– preparation and delivery of lectures and seminar (practical or laboratory) classes; preparation of educational and methodological support for lectures and seminar (practical or laboratory) classes;

– development of assignments and organization of students' independent work in the disciplines taught;

– preparation of educational and methodological support for assessment tests in the

disciplines taught;

– preparation of educational and methodological support for credit tests and examinations in the disciplines taught;

– participation (together with the lecturer) in checking students' creative and assessment works and in conducting credit tests and examinations for students of the relevant specialty.

– familiarization with innovative educational technologies and their implementation in the educational process;

– study of the individual psychological characteristics of an academic student group, conduct of a small-scale study, and preparation of a psychological and pedagogical profile of the academic group;

– involvement in organizing and conducting communication activities within the educational process, research work, and the organizational and methodological activities of the department.

3. Requirements for Doctoral (Teaching) Practice Placements

Enterprises, institutions and organizations involved in hosting doctoral practice must meet the following requirements:

- have units/structures corresponding to specialty 292 International Economic Relations;
- provide qualified supervision of doctoral students' practice. Specialists with at least three years of work experience shall be involved in supervising doctoral students at the practice placement;
- provide doctoral students with workplaces for the duration of the practice;
- grant doctoral students access to the library, laboratories, methodological, educational and other documentation required to complete the practice work program;
- be authorized to provide educational services.

Doctoral practice is conducted at the departments of V. N. Karazin Kharkiv National University.

4. Requirements for the Doctoral (Teaching) Practice Report

During the practice, the doctoral student keeps a Practice Diary in which daily activities are recorded. Upon completion of the practice, the completed diary together with the report must be submitted within the established deadline to the department's practice supervisor, who reviews it and prepares an evaluation. In the absence of a diary, the practice is not assessed.

The general form of reporting by the doctoral student on the practice is a written report signed and assessed by the immediate supervisor at the practice placement. The report must contain information on the doctoral student's completion of all sections of the practice program and the individual assignment, as well as conclusions and proposals, a list of references, etc.

The requirements for preparing and defending the reporting documentation are set out in the following educational and methodological publications:

Grygorova-Berenda L. I. ***Doctoral Practice: distance course.*** *// Educational and methodological work. Kharkiv: V. N. Karazin Kharkiv National University, 2019–2026. Available at: https://moodle.karazin.ua/course/view.php?id=2725*

Doctoral Practice: *methodological guidelines (for third-cycle (educational and research) higher education students in specialty 292 "International Economic Relations") / compiled by L. I. Grygorova-Berenda. Kharkiv: V. N. Karazin Kharkiv National University, 2023. 52 p. Available at: http://dspace.univer.kharkov.ua/handle/123456789/17806*

5. Summarizing the Results of Doctoral Practice

Upon completion of the practice period, doctoral students report on the implementation of the program and assignments. The reporting form for doctoral practice is submission of a report,

signed and assessed by the supervisor at the practice placement, either in printed form or electronically via the University's distance learning system.

The report, together with other documents (practice diary, evaluation/reference, etc.), is submitted for review to the departmental practice supervisor. After revision and final approval by the departmental practice supervisor, the report is submitted in printed form for defence. The report must contain information on the doctoral student's completion of all sections of the practice program and assignments, conclusions and proposals, a list of references, etc. The report must be prepared in accordance with the requirements established by the practice work program and the methodological recommendations of the Department of International Economic Relations and Logistics.

The doctoral student defends the report at a reporting conference before a commission appointed by the Head of the Department. The commission may include the Institute practice coordinator, departmental supervisors, supervisors from the practice placement (where possible), and other academic staff.

The commission assesses the results of doctoral students' practice using a two-level grading scale within the timeframe established by the working curriculum.

Practice results are assessed in accordance with the principles and criteria stipulated by this practice program.

The results of the practice are discussed at a meeting of the Department of International Economic Relations and Logistics.

6. Criteria for Assessing the Results of Doctoral (Teaching) Practice

When completing practice assignments, the use of artificial intelligence (AI) technologies is governed by the Policy on the Use of Artificial Intelligence Technologies of V. N. Karazin Kharkiv National University.

The following AI-use models apply within the practice:

1. "AI Prohibited" Model.

The use of artificial intelligence technologies is not permitted during assessment activities intended to verify a student's individual knowledge and competency attainment.

2. "AI as an Assistant" Model.

When completing individual assignments, analytical reviews and other written work, AI may be used for: searching for and systematizing information; selecting and conducting preliminary analysis of academic sources; explaining complex concepts; improving text structure; checking grammar, style and formatting; and generating ideas, work plans or examples.

The final text of the work, conclusions, analysis, interpretation of results and decisions made must be prepared independently by the student.

3. "AI as a Tool" Model.

For certain practical, project-based or research assignments, the use of artificial intelligence technologies may be a mandatory component of the task. In such cases, students may use generative AI models for: data analysis and preparation; generation, analysis and optimization of program code; comparison of outputs from different AI models; creation of visualizations, diagrams or images; analysis of large datasets; and conducting experiments using modern artificial intelligence tools.

All results obtained with the assistance of AI are subject to critical analysis, verification and further refinement by the student.

Declaration of AI Use.

When artificial intelligence technologies are used, the student must indicate: the name of the AI service or model; the date of use; and the nature of the assistance (idea generation, information search, data analysis, code generation, text editing, etc.).

At the instructor's request, the higher education student must provide the prompts used or explain how the AI tools were used.

Undeclared use of artificial intelligence technologies or submission of AI-generated material as the student's own learning outcome is regarded as a violation of the principles of academic integrity in accordance with the University's internal regulations.

The practice report is defended by the doctoral student at a reporting conference and/or at a meeting of the Department of International Economic Relations and Logistics.
The defence of the doctoral practice report is assessed by the total number of points awarded for each type of learning activity, namely:
– **teaching work** (the number and quality of lectures and seminar classes delivered, and the use of modern forms and methods of teaching and educational technologies are taken into account);
– **research work** (the number and quality of small-scale studies conducted, the use of modern methods, and compliance with requirements for presenting the work are taken into account);
– **organizational and methodological activities** (familiarity with the work of methodological associations, the department's work plans, the topics of scientific and methodological seminars, and participation in their activities are taken into account).

The defence of the doctoral (teaching) practice report by doctoral students is assessed according to the following criteria:

90–100 points (excellent completion of practice assignments and positive evaluations) – the doctoral student demonstrates logical thinking and structures responses coherently, freely applies acquired theoretical knowledge when analyzing practical material, submits the report and diary on time, fully addresses all issues in the report, completes the individual assignment to a high standard, defends the report without remarks, receives an excellent evaluation from the practice supervisors, and demonstrates a high level of practical skills acquisition;

80–89 points (completion of practice assignments above the average level and positive evaluations) – the doctoral student presents the material in a well-reasoned manner and demonstrates practical skills; submits the report and diary on time; completes all assignments, with only minor errors and remarks; completes the individual assignment to a high standard; defends the report very well; and receives a positive evaluation from the practice supervisors.

70–79 points (generally correct completion of practice assignments with a certain number of significant shortcomings) – the doctoral student submits the report and diary late; addresses most issues in the report; completes the individual assignment, but with individual errors and shortcomings; prepares and defends the report at an appropriate level; and receives a positive evaluation.

60–69 points (practice assignments completed reasonably well, but with a significant number of shortcomings, and practice evaluations contain a number of remarks) – the doctoral student submits the report and diary late; answers to practical questions reveal inaccuracies in knowledge; most assignments in the report are not fully addressed; completion of the individual assignment is largely formal; the report and diary are carelessly prepared; the doctoral student is uncertain when answering questions during the defence; and the overall evaluation from the practice supervisors is satisfactory.

50–59 points (completion of practice assignments meets the minimum criteria, while practice evaluations contain a significant number of remarks) – the doctoral student answers unconvincingly, submits the report and diary late, demonstrates uncertainty when answering additional questions, completes all assignments formally, prepares the report and diary carelessly, is uncertain in responses during the defence, lacks sound knowledge, is unable to evaluate facts and phenomena or relate them to future professional activities, and receives a satisfactory evaluation from the practice supervisors.

0–49 points (completion of the practice does not meet program requirements and evaluations from the doctoral student's practice supervisors are negative) – the doctoral student does not submit the report and diary, or submits them late and is unable to answer questions about the practice placement, has very limited command of the report content, has not developed the required practical skills, and receives negative evaluations from the practice supervisors.

7. Assessment Methods and Point Allocation Scheme

When assessing the practice report, the following must be taken into account: the assessment/evaluation by the supervisor at the practice placement (up to 50 points); timely submission of reporting documentation for defence, neatness of its presentation, and completeness and correctness of the assignments performed (up to 40 points); and the ability to present and defend the practical competencies acquired (up to 10 points).

The final practice grade is determined according to the following system:

Grading Scale

Total points for all learning activities during the semester	Grade	
	four-level grading scale	two-level grading scale
90 – 100	excellent	pass
70-89	good	
50-69	satisfactory	
0-49	unsatisfactory	fail

8. Recommended Literature:

1. Law of Ukraine “On Higher Education” – Available at: http://za-kon4.rada.gov.ua/laws/show/1556-18
2. Regulations on the Organization of the Educational Process at V. N. Karazin Kharkiv National University.
3. Regulations on Student Practice at V. N. Karazin Kharkiv National University.
4. **Doctoral Practice**: methodological guidelines (for third-cycle (educational and research) higher education students in specialty 292 “International Economic Relations”) / compiled by L. I. Grygorova-Berenda. Kharkiv: V. N. Karazin Kharkiv National University, 2023. 52 p. Available at: http://dspace.univer.kharkov.ua/handle/123456789/17806
5. Grygorova-Berenda L. I. **Doctoral Practice: distance course.** // Educational and methodological work. Kharkiv: V. N. Karazin Kharkiv National University, 2019–2026. Available at: https://moodle.karazin.ua/course/view.php?id=2725